## Society/Club details

|  |  |
| --- | --- |
| Name of Club/Society | Click here to enter text. |
| Campus location | Choose an item |
| Club/Soc Email address | CluborSoc@domain.ac.uk. |

|  |  |  |  |
| --- | --- | --- | --- |
| President Name | Click here | Email | Click here. |
| Treasurer Name | Click here | Email | Click here |

|  |
| --- |
| Society/Club bank account |
| Bank Name: | Bank Name. | Account No: | 00000000 | Sort Code: | 00-00-00. |

## Allocation of budgets

|  |
| --- |
| The amount allocated by SRUCSA will depend on several factors. Including how much of a total budget we have to allocate to societies. We will take into account the following factors: * How realistic is your budget application?
* Is your society doing enough to raise their own funds (generally through membership fees, sponsorship or fundraising)?
* Are the costs an appropriate way to spend society funds?
* How many members did your society have last year?
* How active was your society last year?
* Did your society maintain regular communication with SRUCSA in the previous academic year and answer important emails in a timely manner?
* Was the society’s money spent appropriately last year
* Has the budget application been received on time?
 |

## Details of Activity

|  |  |  |
| --- | --- | --- |
| Dates of Activity | From: DD/MM/YYYY | To: DD/MM/YYYY |
| Please give details of what you aim to do with the funding. Please provide as much detail as possible to aid your application.Click here to enter text. |
| How do you plan to promote this event/activity to students?Click here to enter text.  |

## Activity Expenditure

|  |
| --- |
| Please give a summary of expected expenditure for the activity. This might include Venue Hire, Equipment Costs, Printing and Promotion, Events and Activities, Travel, Accommodation, Registration Fees. |
|  |
| Description | Supplier | Cost |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
|  | Total Expenditure: | £00.00. |

## Activity Income

|  |
| --- |
| Please give a summary of expected income for the activity. This should include Membership fees, Fundraising, Ticket Events and Sponsorship. Not including this funding request |
|  |
| Description | Supplier | Amount |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Click here to enter text. | £00.00. |
| Click here to enter text. | Total Income: |  |

## Requested Funding

|  |
| --- |
| SRUCSA can cover *up to* 50% of your total expenditure, please include the amount you would like SRUCSA to cover. |
| Click here to enter text. |

## Additional Information

|  |
| --- |
| Please provide any information you feel would be relevant for the panel when considering an allocation of funding.  |
| Click here to enter text. |

|  |  |
| --- | --- |
| For SRUCSA use only |  |
| Date Received: DD/MM/YYYY | Date of Exec Meeting: DD/MM/YYYY |
| Approved: DD/MM/YYYY | Paid: DD/MM/YYYY |