## Your details

|  |  |
| --- | --- |
| Name | Click here to enter text. |
| Student Email | Click here to enter text. |
| Alternate Email | Click here to enter text. |
| Campus location | Choose an item. |

**Financial information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Bank Name: | Bank Name | Account No: | 00000000 | Sort Code: | 00-00-00. |

## Allocation of budgets

|  |
| --- |
| The amount allocated by SRUCSA will depend on several factors. Including how much of a total budget we have to allocate. We will take into account the following factors: * How realistic is your application?
* Are you doing activities raise their own funds (generally through sponsorship or fundraising)?
* Are the costs an appropriate way to spend SRUCSA funds?
* Have you submitted activity reports an photos for publicity (if applicable)
* How many events did you participate in last year?
* Did you maintain regular communication with SRUCSA in the previous academic year and answer important emails in a timely manner?
* Have you provided receipts on previous funding?
* Has the budget application been received on time?
 |

## Details of Activity

|  |  |  |
| --- | --- | --- |
| Dates of Activity | From:DD/MM/YY. | To:DD/MM/YY |
| Please give details of what you aim to do with the funding. Please provide as much detail as possible to aid your application.Click here to enter text. |
| How do you plan to promote this event/activity to students?Click here to enter text. |

## Activity Expenditure

|  |
| --- |
| Please give a summary of expected expenditure for the activity. This might include Equipment Costs, Travel and Accommodation, Registration Fees. |
|  |
| Description | Supplier | Cost |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
|  | Total Expenditure: | £00.00 |

## Activity Income

|  |
| --- |
| Please give a summary of expected income for the activity. This should include Sponsorship and fundraising. Not including this funding request. |
|  |
| Description | Supplier | Amount |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
| Click here to enter text. | Click here to enter text. | £00.00 |
|  | Total Income: | £00.00 |

## Additional Information

|  |
| --- |
| Please provide any information you feel would be relevant for the panel when considering an allocation of funding.  |
| Click here to enter text. |

|  |  |
| --- | --- |
| For SRUCSA use only |  |
| Date Received: DD/MM/YYYY | Date of Exec Meeting: DD/MM/YYYY |
| Approved: DD/MM/YYYY | Paid: DD/MM/YYYY |