



JOB TITLE

Sabbatical Officer: Student Association President - 2018/2019

TERMS

Paid full-time for 1 year – Sabbatical Officers are required to take a year out of their study to take up the post, or to stay on for a year after study (if course is already completed).

MAIN PURPOSE AND SCOPE OF THE JOB

- ❖ Gathering student opinion on all matters concerning the student experience and making sure that all students get a chance to make their voices heard.
- ❖ Ensuring student opinion is effectively represented to staff and senior college committees and students' best interests are at the heart of all decisions made across the college.

POSITION IN ORGANISATION

Reports To: Students of SRUC and SRUCSA Exec.

Responsible For: Six Campus Officers; Sports and Activities Officer.

Budget Responsibilities: Responsible for SRUCSA budget.

DUTIES AND KEY RESPONSIBILITIES

- ❖ Will take a place on the SRUC Board of Directors, the most senior committee within SRUC. He/she will receive special training to undertake this role and will be involved the very highest level of management of the three divisions of SRUC (Education, Research and Consulting).
- ❖ Attend and contribute to a range of other high level SRUC meetings and committees on behalf of students.
- ❖ Chair the SRUCSA Executive Committee. The Exec team help to plan the strategy and develop policies to ensure that SRUCSA is on course to achieve its objectives including maintaining the representation system.
- ❖ Participate in a range of activities that help raise the profile of SRUCSA and allow students at each campus opportunity to communicate with their representatives. Head campaigns across SRUC that aim to raise awareness of issues that affect students.
- ❖ Attend and participate in external training and other activities, in particular those of the National Union of Students (NUS), to ensure that SRUC students have a voice in Scottish and UK campaigns and issues that affect them.



AREA	ESSENTIAL	DESIRABLE
SKILLS AND ABILITIES	Able to work for and with a variety of people. Has a strong desire to improve the experience of SRUC students.	Able to make a strong argument and provide factual basis.
EXPERIENCE	Current student at SRUC.	Served as a Campus Officer.
KNOWLEDGE	Understands the range of needs of SRUC students.	Understands the Scottish/UK Higher and Further Education sectors.
PERSONAL ATTRIBUTES	Confident in dealing with SRUC students, staff, management and directors. Approachable, friendly and a good listener.	Comfortable with making speeches and giving presentations.

BENEFITS OF BEING A SABBATICAL OFFICER

- ❖ 12 months' paid work experience at approx. £18,500 per annum.
- ❖ Taking on a position of responsibility and influence within a large and diverse educational organisation.
- ❖ Learning and developing a range of skills – and being given training and guidance – which is invaluable to future employability
- ❖ Allowed to base the role at any of the SRUC campuses, regardless of the campus of study; also given the opportunity as part of the role to travel between campuses, as well as around Scotland and the UK.

HOW TO APPLY

Positions will be filled by election when nominations are received. You will need to apply with a manifesto and campaign poster. Speak to the current Student President or Vice President for more information, email SRUCSA@sruc.ac.uk or visit www.srucsa.org.uk/elections/