



Affiliation Agreement for Sports Clubs & Societies

NAME

The club shall be called: _____

OBJECTIVES

To promote _____ activities among the students of SRUC.

MEMBERSHIP

1. Any member of SRUCSA shall be eligible for membership of the club/society.
2. Persons outwith SRUCSA membership may become members of a Club or Society. Such persons will also become associate members of SRUCSA. However, please note: Only persons who are fully matriculated students with SRUC are permitted to compete for SRUC in sports leagues and competitions governed by British University & College Sport, as per their rules and regulations.

COLOURS (if appropriate)

The colours of the club shall be: _____

CONSTITUTION

In order to affiliate each Club/Society must hold a meeting each year and agree a constitution to include:

- a) the name of the club/society
- b) the aims and objectives of the club/society (which shall not be contrary to those of SRUCSA)
- c) regulations relating to membership eligibility to the club/society
- d) provision for the election of a committee for the club/society to include as a minimum a chairperson, a secretary and a treasurer
- e) the responsibilities of the committee
- f) provision for general meetings for all members of the club or society
- g) provision for an annual general meeting at which an income and expenditure account shall be presented and approved
- h) provision for disciplinary processes including the removal of membership
- h) provision for SRUCSA statement on equal opportunities

RESPONSIBILITIES OF CLUBS AND SOCIETIES

1. No-one from a club or society may commit either the club/society or SRUCSA to any expenditure without prior authorisation through SRUCSA's budgetary control system.
2. The club/society shall be responsible for promoting itself during induction week to encourage new membership.
3. The chairperson of the club/society shall be responsible for the smooth running of any social events and activities and shall be responsible for convening of general meetings.



4. The secretary shall be responsible for publicising general meetings, providing agendas and taking minutes of the meetings.
5. The treasurer shall ensure that an accurate list of all equipment purchased is kept and all equipment is returned to SRUCSA at the end of the academic year.
6. The treasurer shall ensure that an income and expenditure account for the previous academic year is presented to the annual general meeting of the club or society and copies are sent to the Campus Treasurer.
7. Failure to abide by these regulations and the SRUCSA constitution may result in suspension of the club or society by the Executive Committee.
8. SRUCSA has a strict no tolerance policy on Club/Society initiations, “hazing” or anti-social behaviour that may bring it and SRUC into disrepute. Any Club/Society found to engaging in such activities may face disaffiliation, SRUC disciplinary proceedings or, in such cases where it is warranted, matters being referred to the police.

GENERAL

1. The President/Vice-President and Campus Officers shall be considered to be members of the club/society until their office period ends.
2. If the club/Society should disband all funds and property owned by the club/society will revert to the ownership of SRUCSA.
3. It is the club/society’s responsibility to ensure the good repair of equipment its members use.
4. The first Meeting of the club shall take place within the first three weeks of the academic year.
5. SRUCSA will not be responsible for any injury received by members participating in any club activity. As an affiliated club/society of SRUCSA, SRUC’s insurance arrangements will apply.

